

## ***Instructions for restoring studioMAN databases***

If you need to restore your studioMAN databases to a previous backup, simply follow the steps below:

1. Close studioMAN if currently open
2. Locate the appropriate data and security backups
3. Rename the data backup to ***studioman.data.bak*** and the security backup to ***studioMAN.security.bak***
4. Copy the renamed files to the following location:

***C:\Program Files\Microsoft SQL Server\MSSQL10.STUDIOMAN\MSSQL\Backup***

5. Visit [www.studioman.ca/support](http://www.studioman.ca/support) and click on the link titled “studioMAN restore database” and save to your computer (if you have done this previously and already have the file stored on your computer you can skip this step)
6. Double-click on studioMAN restore database file from the location in which it is saved on your computer. This will open SQL Server Management studio.

If you are asked to log on, please specify:

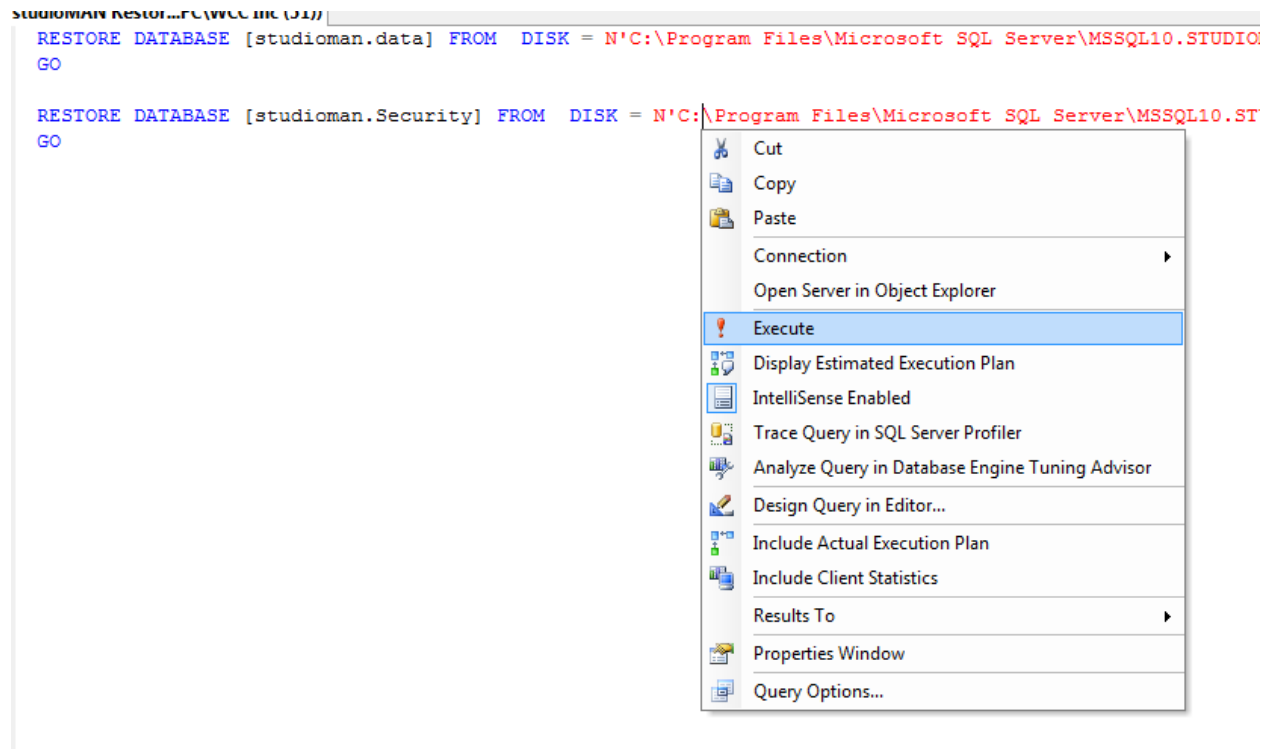
- server name → either ***localhost/studioMAN*** or ***name of your computer/studioMAN*** (e.g myPC/studioman) . This may already be specified.
- Authentication → select Windows Authentication

7. Click Enter

If SQL Management Studio fails to open, try again with the following changes:

- Authentication → select SQL Server Authentication
- Username → sa
- Password → letmein

8. Once SQL Management has opened, right-click in the main window and select **Execute**



9. The process may take a few minutes but once complete you will receive a message that the process is complete. If the message indicates any errors, be sure you have renamed your database files as specified in step 3, and copied to the location specified in step 4 and try again. Otherwise, if the message states the process completed successfully, you can now log in to studioMAN with the restored data.